

**BREVARD COMMUNITY COLLEGE
BOARD OF TRUSTEES
WORKSHOP**

November 15, 2004
2:00 p.m.

Board Room (#231)
Administration Building (Bldg. #2)
Cocoa Campus

PRESENT: Mr. C. R. “Rick” McCotter III, Chairman; Mrs. Alberta K. Wilson, Vice Chairman;
Mrs. Miriam Martinez; Mr. Joe D. Matheny, Attorney; Mr. James Theriac;

d. Beautification Award:

Mr. McCotter extended congratulations on the recent Cocoa Campus Brevard Beautification Award.

e. American Legion Curb Cut Proposal:

Mr. McCotter inquired if Mr. Matheny has received any response from his letter requesting a survey and diagram of the proposed curb cut in addition to a letter certifying that the American Legion concurs with the plan. Mr. Matheny indicated that he has not yet received a response. Mr. Matheny further reported that there is a possibility that the hospital will revert to their original plan to place the curb cut off of U.S. 1, which would not be the optimum location for the college. Mr. Matheny will follow up with Parrish Medical Center.

3. **REVIEW OF ON-SITE SMALL PROJECTS CONSTRUCTION MANAGER:**

Mr. Little, Vice President, Finance and Administrative Services, reported that last year the Board approved the addition of a full-time on-site construction manager for managing small projects on campus. The purpose of this addition was to free up time for internal staff to complete ongoing plant maintenance, and decrease the backlog of pending work orders. Despite Board approval, the contract was not actually initiated until June 2004 n 1

The Board discussed whether the President's Annual Evaluation process for future years should include surveys, interviews or both. It was discussed that although surveys provide a larger sampling of opinions, the one-on-one interview is more personal. Dr. Gamble stated that interviewees should be community stakeholders, with a large constituency and a basis of knowledge. Mrs. Wilson suggested that the Board review and revise the stakeholder list to ensure an accurate, concise, but complete sampling. Mr. Matheny suggested that the accuracy and longevity of the list would be aided by identifying stakeholders' positions rather than specific names.

The Board concurred that the survey for the President's Evaluation interview must be geared specifically toward Dr. Gamble's performance rather than their opinion of Brevard Community College, with consistent questions for all. In addition, individuals who are interviewed must represent an organization or group who make significant use of the college's resources or outputs. It was the consensus of the Board that the interview be either face-to-face or via telephone, by the Ch

Currently there are 35 declared music majors, who have stringent degree requirements, which include academic classes, applied music study and performance requirements. Although these students are guaranteed admission to state universities under the 2 + 2 agreement, transfers as music majors are very competitive and require selection following an audition.

Ms. Baggarly reported that the college provides excellent training that is geared toward the business/technical side of the professions. As a result, students who are more interested in the performance aspect of music often transfer to Valencia Community College, which provides this opportunity. The Trustees expressed a desire to provide a solution to allow students to obtain performance-related classes, in order to reduce the number of transfers.

Mr. Michael Lamb from Soundtree provided a demonstration of the newly purchased Musical Instrument Digital Interface (MIDI) lab equipment. He explained that the sequencing program allows capture of a performance in real time and allows individuals full editing and production control. Mr. Lamb also stated that it is an important step in the college's goal of acquiring NASM accreditation, which requires advanced technology availability.

7. **ADJOURNMENT:**

The workshop adjourned at 4:00 p.m.

APPROVED: _____
Chairman, District Board of Trustees

ATTESTED: _____
Secretary, District Board of Trustees