

**BREVARD COMMUNITY COLLEGE
BOARD OF TRUSTEES
MEETING**

September 20, 2004
4:35 p.m.

Lecture Auditorium
Occupational Building #1
Titusville Campus

PRESENT: Mr. C. R. “Rick” McCotter III, Chairman; Mr. James W. Handley;
Mrs. Miriam E. Martinez; Mr. James Theriac; Mr. Joe D. Matheny, Attorney;
Dr. Thomas E. Gamble, Secretary

ABSENT: Mrs. Alberta K. Wilson; Vice Chairman

1. CALL TO ORDER:

Mr. C. R. “Rick” McCotter III, Chair, called the meeting to order.

a. Pledge of Allegiance

Mr. McCotter opened the meeting with the "Pledge of Allegiance."

b. Presentation to Mr. Handley

Mr. McCotter and Dr. Gamble presented Mr. Handley with a commemorative gavel and expressed thanks for his leadership as Chairman during the preceding year.

c. Additions/Corrections to Agenda

Dr. Gamble requested that Items 3.a., “Minutes – Board of Trustees Workshop – August 9, 2004” and 3.b., “Minutes – Board of Trustees Meeting – August 9, 2004,” be removed from the agenda for edits to be presented at September 20 Board meeting for approval.

2. CONSENT AGENDA:

Mr. McCotter requested that Item 9.c., “Approval of Capital Outlay Budget Amendment,” be removed from the consent agenda.

Mr. McCotter recommended approval of the remaining consent agenda items:

- 8.a. Approval of Personnel Actions
- 9.a. Approval of Monthly Budget Status Report, August 2004
- 9.b. Approval of Annual Financial Report
- 9.d. Approval of Disbursement of Hurricane Relief Funds

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A summary of damage, by site follows:

Titusville Campus – estimated \$500,000 damage;

Cocoa Campus – estimated \$350,000 damage, not including the cost of roof replacement of Building #3 since this work had been previously budgeted;

Melbourne Campus – estimated damage of \$1 million;

Palm Bay Campus – estimated damage of \$225,000;

Mr. Little estimated the total damage to be approximately \$2.1 million, which is likely to change as further damage may be discovered.

Mr. Little reported that the college is 99% functional due to the hard work of the Maintenance Department and outside contractors. However, it should be noted that future storms put the buildings at high risk until the permanent work is completed. Mr. Little noted that larger projects will require architectural plans, some of which are underway by the college's continuing contract architect. Hopefully, the college will benefit from relationships that we have with our continuing contract manager's subcontractors to expedite our repair needs. Mr. Little reported that repairs are expected to be ongoing for the remainder of the fiscal year, which may impact the existing approved Capital Outlay project schedule.

Mr. Little indicated that there should be little effect to the capital improvements budget as insurance should cover the full cost of repairs. In addition, FEMA is expected to cover the unexpected personnel costs incurred during and after the storm. Assistance will be requested from FEMA if there are expenses that are not covered by insurance. However, Mr. Little reported that there may be long term effects to

- b. Report on Highwaymen Exhibit Recognition for Multicultural Center

9. FINANCIAL ACTIONS:

- a. Approval of Monthly Budget Status Report, August 2004 – Mr. Cherry

Approved – consent agenda.

- b. Approval of Annual Financial Report – Mr. Cherry

Approved – consent agenda.

- c.

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Dr. Spoeri reported that more than \$3,000 has been collected to-date. Dr. Gamble reported that North Florida Community College kindly made a \$170 donation in support of this effort. In addition the FACC has indicated that they will forward a donation.

Mr. McCotter suggested that perhaps a donation could be made to Pensacola Community College which was devastated by Hurricane Ivan. Dr. Gamble stated that they anticipate being closed for approximately 2-3 weeks.

f. Simpkins Lecture Series

Dr. Gamble reminded the Board that the Simpkins Business Seminar for Entrepreneurial Development is scheduled for Thursday, October 28. The Melbourne Campus will host a session at 9:25 a.m. in the King Center and at 11:15 a.m. at the Cocoa Campus Fine Arts Auditorium. The presentation will be made by well known entrepreneur Mr. Stedman Graham, Chairman and CEO of S. Graham and Associates. Invitations and information are being provided to area NAACP and other regional minority organizations.

g. College Scheduling Changes Due to Hurricanes

Dr. Gamble reported that the administration carefully reviewed state and accrediting requirements and determined that the college will not make any schedule changes as a result of the storm other than the cancellation of the planned October 15 In-Service meeting. Therefore the college will not be required to re-file the beginning and ending times of the term with the state. Dr. Gamble reported that the mini-mester which starts in October and distance learning opportunities may be beneficial to students who were impacted by the interruptions.

h. Legislative Luncheon

Dr. Gamble reported that the annual Legislative Delegation Luncheon is scheduled for Wednesday, November 10, 2004 at 12:30 p.m. The luncheon will be held in the Community Dining Room, Cocoa Campus. This meeting is a joint meeting with the Brevard County School Board and University of Central Florida (UCF). Dr. Gamble requested Mr. Theriac's assistance with Dr. John Hitt's, President of UCF, participation in the program.

i. Medical Assistant Program

Dr. Gamble reported that the Medical Assistant Program just received full reaccreditation, with no review required until 2012. Dr. Gamble stated that each program within Health Sciences requires independent accreditation, separate and

above the SACS accreditation. Nine of these programs are scheduled for accreditation visits this year.

11. COMMITTEE REPORTS:

- a. Alumni Association – Mrs. Wilson
No report.
- b. BCC Foundation – Mr. Theriac
No report.
- c. Cocoa Village Playhouse – Mr. McCotter
No report.
- d. Insurance Committee – Mr. Theriac
No report.
- e. King Center for the Performing Arts – Mrs. Martinez
No report.
- f. Planetarium – Mr. Handley
No report.

12. ADJOURNMENT:

There being no further business to come before the Board, the meeting adjourned at 5:45 p.m.

APPROVED: _____

Chair, District Board of Trustees

ATTESTED: _____

Secretary, District Board of Trustees