

**BREVARD COMMUNITY COLLEGE
BOARD OF TRUSTEES
MEETING**

August 9, 2004
4:30 p.m.

King Center for the Performing Arts
Room #168
Melbourne Campus

PRESENT: Mr. James W. Handley, Chair; Mr. C. R. "Rick" McCotter III;
Mrs. Miriam E. Martinez; Mr. James Theriac; Mrs. Alberta K. Wilson;

- 8.e. Approval of Out-of-Country Travel for Ms. Sandra Lanza
- 9.b. Approval of 2003-2004 General Fund Operating Budget Amendment
- 9.c. Approval of 2003-2004 Capital Outlay Budget Amendment

Mrs. Wilson moved approval of the remaining consent agenda items. Mr. McCotter seconded the motion. All those voting in favor of the motion – Wilson, McCotter, Handley, Martinez and Theriac; opposed – none. Motion unanimously approved.

3. APPROVAL OF OFFICIAL MINUTES OF PREVIOUS MEETINGS:

- a. Minutes – Board of Trustees Workshop Meeting – June 14, 2004
- b. Minutes – Board of Trustees Meeting – June 14, 2004

Mrs. Martinez requested correction to reflect her attendance at both the regular meeting and workshop.

Mrs. Martinez moved approval of the “Minutes – Board of Trustees Workshop Meeting – June 14, 2004,” and “Minutes – Board of Trustees Meeting – June 14, 2004,” as corrected. Mrs. Wilson seconded the motion. All those voting in favor of the motion – Martinez, Wilson, Handley, McCotter, and Theriac; opposed – none. Motion unanimously approved.

4. COMMUNICATIONS:

- a. Report on the Foundation’s Strategic Planning

Mr. Larry Garrison, immediate past Foundation Chairman, stated that he was providing the presentation at the request of the current Chairman, Dick Beagley. He reported that there are currently 55 members on the Foundation Board of Governors representing a great cross section of diverse business leaders across the community, taking an active interest in supporting the mission and objectives of the college. Mr. Garrison reported there were two significant events this past year, namely a full-day

Mr. Spoeri reported that the Foundation w

other). Although these figures met the 2003

Mr. Al Little, Vice President, Finance and Administrative Services, reported that the college is required to complete an Educational Plant Survey every five years, which is used as the basis for the Capital Improvement Program (CIP) report, which funds capital outlay projects from the PECO fund. This survey requires the documentation and use of every square foot of every campus and analysis of our space inventory in light of current enrollment and planned program changes over the five year survey period. Improvements must be recommended in the college five-year plant survey in order to be included in Capital Improvement Plan (CIP). Mr. Little noted that this survey is not an official request for funding; the CIP plan is the official request for capital funding. The state community college staff assembles all 28 CIP reports and creates a system-wide capital outlay budget request. The staff recommends renovation funds for each school, distributing the requests according to the amount of space each school maintains. New construction dollars are difficult to obtain and are based on the needs of other schools. As BCC has a relatively large amount of space per student compared to some other community colleges, PECO funds are not likely to be available for new construction projects, with the exception of a Facilities Enhancement Grant (for matching of non-government fund donation) or Joint Use Requests, which follow a different, process. This report reflects the need for additional space on Cocoa and Palm Bay Campuses with additional lab space needs for Melbourne and Titusville Campuses. Dr. Gamble recommended approval of the Five-Year Educational Plant Survey as presented.

Mrs. Martinez moved approval of the Five-Year Educational Plant Survey. Mr. Theriac seconded the motion. All those voting in favor of the motion – Martinez, Theriac, Handley, McCotter, and Wilson; opposed – none. Motion unanimously approved.

All those voting in favor of the motion –Wilson, Martinez, Handley, McCotter, and Theriac; opposed – none. Motion unanimously approved.

c. Approval of Office of Educational Facilities Project Priority List – Mr. Little

Mr. Al Little, Vice President, Finance and Administrative Services, reported that the Office of Educational Facilities requires that a Project Priority List (PPL) form be filed each year to utilize funds from the capital outlay and debt service funds. He explained the debt service fund is used to support bond issues for the college. Mr. Little explained that although bond issues have not been available since 1997, the form must be updated to reflect the use of the funds. Dr. Gamble recommended approval of the Office of Educational Facilities Project Priority List.

Mrs. Martinez moved approval of the Office of Educational Facilities Project Priority List. Mr. McCotter seconded the motion. All those voting in favor of the motion – Martinez, McCotter, Handley, Theriac and Wilson; opposed – none. Motion unanimously approved.

7. **OLD BUSINESS:**

a. Report on Pending Legal Actions – Mr. Matheny

None.

Theriac said regarding the raise, a 4% increment is probably not a lot in this context; however, overhead is something he is concerned with adding up over the years. Therefore, Mr. Theriac voted against the motion.

Mr. Handley indicated from his standpoint he has had questions regarding the contract addendums over the past and knew it provided some security. He questioned the value of the Board approving an addendum every year which rolled the three-year contract into an additional year. Mr. Handley also expressed some concern regarding the salary increases. He understands the faculty will be provided a 4% increase; however, felt the raises to the President over the past few years amounted to a significant amount.

Mrs. Martinez asked Mr. Matheny to report on the research he has done in the past regarding other presidential contracts. She felt although businesses rarely operate under a contract system, that the custom of a roll-over contract for colleges is to help protect the President and the Board. Mr. Matheny reported BCC is in the top 1/2 of the other 27 of the community colleges regarding FTE. Dr. Gamble's salary range is in the bottom 1/3 in comparison of all community college presidents in the State of Florida. Mr. Matheny provided a comparison of five community colleges similar to BCC and without exception those presidents receive substantially more in their total compensation package than Dr. Gamble. Mr. Matheny was not sure if the other community colleges have a roll-over contract; however, in discussions with other

Mr. McCotter moved approval to take the contract issue to a workshop to provide for an opportunity for review and revision. Mrs. Wilson seconded the motion.

Mr. Matheny recommended the Board call for a special meeting rather than a workshop so that the Board could take action at that meeting. Mr. McCotter said the Board could take action at the Board meeting following the workshop. Mr. McCotter asked to keep the motion as is. Mr. Matheny stated there was no problem, with State law, with tabling Item 7a.(1) and making it retroactive if needed.

Mr. McCotter clarified the motion to table item

- b. Approval of Transfer of Property for the Aerospace Center – Mr. Little
Approved – consent agenda.
- c. Approval of Extension to the AM-KO Contract – Mr. Little
Removed from the agenda at Dr. Gamble’s request.
- d. Approval of NISOD Membership – Dr. Astrab
Approved – consent agenda.
- e. Approval of Out-of-Country Travel for Ms. Sandra Lanza – Dr. Ake

c. Establishment of Criminal Justice Center at the Titusville Campus

Dr. Gamble reported that several programs associated with the Criminal Justice Center have relocated to the Titusville Campus, including the Homeland Security Program, due to proximity to the Port; and the law enforcement academies, in response to the review of the Center last Fall, which indicated the need for additional space. All of the Criminal Justice programs will remain under the authority of Mr. Johnny Perkins as Dean, who will remain on the Melbourne Campus, reporting to Dr. Kaliszeski. Dr. Gamble reported this change in location has been endorsed by the Criminal Justice Advisory Committee.

d. Florida Today Column

Dr. Gamble stated that he hoped that Trustee's took note of the Florida Today Column, "The community college choice – BCC offers more options to more students," of August 7, which outlined the future direction of the community college.

e. Joint School Board Meeting

Dr. Gamble reported that Wednesday, September 8 is the tentative date for a Joint BCC Board of Trustees and School Board meeting. The meeting is scheduled for 3:00-5:00 p.m. at either the School Board or Cocoa Campus, at the School Board's preference. Trustees will be notified upon confirmation of the meeting details. (The meeting will be postponed until November or December at Dr. DiPatri's request.)

f. Legislative Luncheon Meeting

November 9 or 10 are the proposed dates for the annual Legislative Luncheon Meeting, in which all public education organizations will meet with local delegation to discuss educational needs for the upcoming session. Trustees will be notified as soon as the date is confirmed. (Date c

11. COMMITTEE REPORTS:

a. Alumni Association – Mrs. Wilson

No report.

b. BCC Foundation – Mr. Handley

No report.

c. Cocoa Village Playhouse – Mr. McCotter

No report.

d. Insurance Committee – Mr. McCotter

No report.

e. King Center for the Performing Arts – Mrs. Martinez

No report.

f. Planetarium – Mr. Handley

Mr. Handley reported that the Planetarium is working on a fundraising campaign, which involves developing a tile wall in the Planetarium. Mr. Handley further reported that the Planetarium has recently received a grant for an upgrade of the visual presentation facility to enhance the Small Business Conference Center.

12. ADJOURNMENT:

There being no further business to come before the Board, the meeting adjourned at 6:45 p.m.

APPROVED: _____

Chair, District Board of Trustees

ATTESTED: _____

Secretary, District Board of Trustees