

**BREVARD COMMUNITY COLLEGE
BOARD OF TRUSTEES
MEETING**

Board of Trustees Meeting
December 16, 2002
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Mr. McCotter moved approval of the consent agenda items. Mr. Johnson seconded the motion. All those voting in favor of the motion – Handley, Johnson, McCotter, Martinez, and Penn Williams; opposed –

4. COMMUNICATIONS:

- a. Presentation on the College Alumni Association – Dr. Armstrong (Addendum)

Dr. Lance Armstrong, President of the Alumni Association Board of Directors, gave a presentation on the status of the BCC Alumni Association. Ms. Debbie Grollmes, BCC Alumni Resource Development Specialist, gave a presentation on the growth of the Alumni Association since the summer of July 2000. The Alumni Association grew from zero members, in the year 2000, to 7,912 members presently. She also reported that 15 of the 28 Florida Community Colleges have an alumni association, with most of them being formed after BCC's Alumni Association was formed.

Mrs. Martinez suggested placing an ad in the King Center program or having information posted in the lobby of the King Center to promote the Alumni Association.

5. CITIZEN'S PRESENTATION:

- a. Mr. Scott Anderson – BCC Golf Team

Mr. Anderson thanked the Board of Trustees for retaining the BCC Golf Program and spoke in support of the program.

- b. Mr. Brent Naylor – BCC Golf Team

Mr. Naylor thanked the Board of Trustees for retaining the Athletics Department and spoke in support of athletics.

6. CONSTRUCTION AND DEVELOPMENT:

- a. Approval of Renovation Plans for Lobby & Watersealing, Bldg. 2, Cocoa Campus – Mr. Little (Addendum)

This item was removed from the agenda by Dr. Gamble.

- b. Approval of Architect Selection for Reroofing of Bldgs. #3 and #20,

7. OLD BUSINESS:

- a. Report on Pending Legal Actions – Mr. Matheny (Addendum)
Approved – consent agenda.

8. NEW BUSINESS:

- a. Approval of Personnel Actions – Ms. Oglesby (Addendum)
Approved – consent agenda.
- b. Presentation of the Technology/Instructional Technology Master Plan – Mr. Little/Dr. Spraggs (Addendum)

Dr. Larry Spraggs, Titusville Campus President, gave a presentation on the Technology/Instructional Technology Master Plan (Technology Plan) for BCC and reviewed the nine goals. He reported technology is a strong force in higher education in terms of the way business is done and the way it can be conducted and operated. Dr. Spraggs reported the Technology Plan will always be a working document due to constant technology changes.

Dr. Spraggs reported on the approximate expense to converge all communications to digital format using Voice Over Internet Protocol (IP). He indicated the college is currently reviewing a means to update its current system and has not yet made a decision. Dr. Spraggs reported the present system is coming to a point of antiquation, so a determination will need to be made for a solution. Mr. Little reported the Board will be provided with estimates for the cost difference for Voice Over Internet Protocol implementation prior to a request for approval, which will probably be in January or February 2003.

Dr. Spraggs explained the goal of adopting a total web-based environment pertains to documents and forms the college employees now utilize. These items would all be made available on the web. Dr. Spraggs also explained that BCC would not have software available online for use, but certain software would have to be utilized to access the web through the Intranet.

Dr. Spraggs discussed that as part of the goals and objectives, the college will be reviewing the use of the Blackboard Company for the online academic support service to determine if there may be other more efficient resources.

Mr. Handley asked if there is a community committee as part of the technology plan. Dr. Spraggs indicated feedback is received through various technology advisory committee meetings the college conducts with community representatives.

Mr. Johnson asked if college funding is available to support all of the goals and objectives presented in the Technology Plan. Dr. Spraggs reported Mr. Little will be coordinating funding for the goals and objectives depending on the priority and funding availability.

Dr. Penn Williams expressed concern with the objective of the college going to a totally paperless environment and the security video and communications system. The date listed in the plan to have this in place is 2004 and the date to have a security video and communications system in place is 2003. She felt these dates were unrealistic due to several factors. Mr. Little reported as BCC completed the analysis, it was determined there was not enough funding to move forward with this project.

Dr. Penn Williams asked if the competitors had been identified, specifically in BCC's distance learning area and, if so, if the college obtained information on hardware/software configuration and the expense. Dr. Spraggs reported he was not aware of any specific study, however, reported the plan will be periodically reviewed to determine if modification is required in the dates and goals, as costs of technology change.

Dr. Spraggs reported a "Help Desk" is currently located on each campus linked to a central help desk to assist with technology questions and to provide assistance. Mrs. Martinez cautioned that technology companies are typically working at odds with standardization because they want a way to get their particular equipment or software into businesses and often times that is not the standard.

Mrs. Martinez felt the Technology Plan was a good document for the college's vision as to what areas BCC plans to focus. She recommended BCC determine where it wants to be in the year 2004 and once the "as is" and "should be" are considered, determine what resources are required to reach that goal.

Mrs. Martinez suggested placing a plus sign under the second bullet, because that is part of enriching and expanding the educational services of the community.

Mr. Handley reported the Board needs to determine how much of the BCC vision is to support the community, in general, with the facilities such as the King Center and the Cocoa Village Playhouse, that are not specifically educational. Dr. Gamble reported BCC would want to clearly state this in the vision statement. He told the Board members to let him know if they have any concerns or

Dr. Rosemary Layne, Special Assistant to the District President, SACS/Dean, Staff and Program Development reported the purpose of the visit was to see if BCC is logistically ready for the team that will be visiting BCC at the end of February 2003.

b. Community Partnership

Mr. Johnson reported the Community Partnership with Brevard Community College falls in line with items Dr. Gamble spoke about regarding the quality of education and learning. The objective of the NAACP and the college is to build a first class, affordable education and to get the word out to more people in the community of programs and services offered at BCC. Mr. Johnson referred to a brochure that will be used as a recruiting tool.

c. VIP Task Force

Mrs. Martinez reported the VIP Task Force is presently complete. It designed all of the elements of both faculty and staff VIP programs. A final draft will be brought to the Board in January 2003.

d. King Center for the Performing Arts

Dr. Penn Williams reported the King Center endowment has increased. She reported there has only been one person interested in the development position for the King Center. She also reported the Beach Boys fundraiser is scheduled for the January 30, 2002, and tickets are now on sale.

e. Cocoa Village Playhouse

Mr. McCotter reported the Cocoa Village Playhouse will have four shows this year instead of five. The current show, "Meet Me in St. Louis," has been held over for two weeks. Dr. Brenda Fettrow, Cocoa Campus President, reported this was done to allow things to run smoother between the four different shows.

Mr. McCotter reported on the capital campaign committee to raise money for the annex. He also reported the strategic planning meeting was rescheduled due to schedule conflicts.

f. YMCA

Dr. Fettrow reported there are outstanding possibilities regarding the YMCA. BCC has begun to talk with the architects, so renovations could get started as early as February 2003. This will be subject to Board approval.

12. ADJOURNMENT:

There being no further business to come before the Board, the meeting adjourned at 6:08 p.m.

APPROVED: _____
Chair, District Board of Trustees

ATTESTED: _____
Secretary, District Board of Trustees