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Dr. Bourke gave a presentation on the expanded and new computer course offerings. She reported this department is in its second year, as a separate department, under the leadership of Dr. Fettrow. The Computer Information Technology department was established in the Fall of 2001, and was in response to the increased enrollments and expanded courses and program offerings. Dr. Bourke reported the Cocoa Campus has expanded the support to accommodate all of the Computer Information Technology Department, as well as the entire campus. The teachers and students are provided with lab opportunities and assistance.

**5. CITIZEN'S PRESENTATION:**

a. Mr. Clarence Rowe – President of the Central Brevard NAACP

Mr. Clarence Rowe, President of the Central Brevard NAACP, spoke in support of the custodial staff at Brevard Community College. He reviewed the items that he had requested from Dr. Gamble.

Dr. Gamble reported that some of the information requested, has been provided and will respond to his request. Mr. Handley asked Dr. Gamble to provide Mr. Rowe with a status report of when to expect the additional information requested.

b. Ms. Bettye Thomas – Former BCC Custodian

Ms. Bettye Thomas, former BCC custodian, distributed a proposal to the Board of Trustees. She asked the Board of Trustees to respond to her proposal within 72 hours.

Dr. Gamble reported the custodial decision has been a difficult one to make. He reported the interests of the employees were considered, as well as the interests of the college. The decision was based on what was best for the college, which outweighs what individual employees may want. BCC, over the last four weeks, has gone above the norm in providing advanced notice, providing assurance of interview opportunities for those employees who were interested with the new firm, providing one-on-one counseling with the custodians who are being displaced, and have engaged the local Workforce Board to provide specialized services on each campus, relating to resume writing, job searches, and other kinds of efforts the Workforce Board typically offers. Those meetings were held and had very few people who took advantage of those offerings. He reported the employees were given a 40-day notice that their employment was going to

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Cabinet. BCC will work on expanding the availability of Allied Health programs across the county. Dr. Gamble recommended approval of Change of Status for Allied Health.

Mr. Johnson moved approval of Change of Status for Allied Health. Mrs. Martinez seconded the motion. All those voting in favor of the motion – Handley, Johnson, McCotter, Martinez, and Penn Williams; opposed – none. Motion unanimously approved.

b. Approval of Revisions to Interinstitutional Articulation Agreement with School Board – Dr. Bilsky (Addendum)

Dr. Penn Williams asked if the qualifications listed in the interinstitutional articulation agreement with the School Board were set by the K-12 School Board. She asked if BCC is working with the School Board to discuss eliminating some of the requirements placed on students.

Dr. Judy Bilsky, Associate Vice President of Educational Services, reported BCC works with the K-12 School Board in coming up with eligible requirements. These requirements are very important and are more important to the School District. Dr. Bilsky reported BCC works with the School Board on a regular basis regarding the articulation of programs.

Dr. Gamble reported the establishment of this agreement, over the years, has allowed for an evolutionary process, in which BCC has a positive working relationship with the School Board.

Dr. Penn Williams asked if it would help if the Board made recommendations regarding this agreement. Dr. Gamble reported it would be helpful if the Board members would give the BCC administration advice and direction in the specific areas the Board would like to see more movement on, within the agreement. Recommendations could be created from this and presented to the School Board. He reported it could also be brought up at the next Joint Board Meeting between the BCC Board of Trustees and the Brevard County School Board members.

Mr. Handley suggested this topic be placed as an agenda item for a Board of Trustees workshop.

Dr. Gamble recommended approval of the Revisions to the Interinstitutional Articulation Agreement with the School Board.

Dr. Penn Williams moved approval of the Revisions to the Interinstitutional Articulation Agreement with the School Board. Mr. Johnson seconded the motion. All those voting in favor of the motion – Handley, Johnson, McCotter, Martinez, and Penn Williams; opposed – none. Motion unanimously approved.

- c. Approval of Out-of-Country Travel for Ms. Elspeth McCulloch – Dr. Cobb (Addendum)

Approved – consent agenda.

- d. Request for Board Meeting Agenda Items – Board Members

Dr. Penn Williams asked for the BCC Child Development and BCC Child Care Programs update be listed on a future agenda for the Board.

**9. FINANCIAL ACTIONS:**

- a. Approval of Monthly Budget Status Report – September 2002 and Quarterly DSO Reports – Mr. Cherry (Addendum)

Mr. McCotter asked about the restricted funds and wanted to know why the government appropriations decreased from the 2001-2002 year to the 2002-2003 budget.

Mr. Mark Cherry, Associate Vice President of Accounting, reported the term of government appropriations is essentially the support from state, federal, and local governments. In the prior years, it included BCC's funding that was received under the BETC Consortium. As of July 1, 2002, BCC no longer serves as the fiscal agent for that consortium. In addition to that, BCC received some special appropriations, last year, such as the Horizons appropriation that the state requires BCC to account for in the restricted fund. Mr. Cherry reported because that funding also did not continue this year, that compounded the reduction.

Dr. Gamble recommended approval of the Monthly Budget Status Report for September 2002 and Quarterly DSO Reports.

Mr. McCotter moved approval of the Monthly Budget Status Report for September 2002 and Quarterly DSO Reports. Mrs. Martinez seconded the motion. All those voting in favor of the motion – Handley, Johnson, McCotter, Martinez, and Penn Williams; opposed – none. Motion unanimously approved.

- b. Approval of the DSO Financial Reports for Fiscal Year 2002 – Mr. Cherry  
(Addendum)

Approved – consent agenda.

- c. Approval of 2003 College Employee Insurance Plan – Mr. Little (Addendum)

Mr. Little distributed a handout on the proposed employee insurance plan for 2003. He reported the handout is the same that was given to the Board last month with a few items being added at the bottom of the handout. He reported the items BCC recommended are: the continuation of the health insurance with CIGNA; dental insurance to be a self-insured plan with benefits essentially the same as what is currently offered; employee assistance plan to continue with UniPsych; life insurance to be moved to AETNA; and long-term disability to be continued with CIGNA at the current rates. Dr. Gamble recommended approval of the 2003 College Employee Insurance Plan.

Dr. Penn Williams moved approval of the 2003 College Employee Insurance Plan. Mr. McCotter seconded the motion. All those voting in favor of the motion – Handley, Johnson, McCotter, Martinez, and Penn Williams; opposed – none. Motion unanimously approved.

- d. Approval of Florida Campus Compact Membership – Dr. Kaliszeski (Addendum)

Approved – consent agenda.



**10. REPORT OF THE DISTRICT PRESIDENT:**

a. Increase in Credit Hours

Dr. Gamble reported the 7% increase in credit hours is holding for this semester.

b. District President's High Priority Projects/Objectives For 2002-2003

Dr. Gamble reported the handout that was provided to the Board members, is the information intended for the Board to evaluate the District President. He reported the first quarterly report to the Board will be provided next month.

c. 2002 Election Special on WBCC-TV

Dr. Gamble reported WBCC-TV will air the 2002 Election Special, in which it will contain five minutes of air time for each candidate.

d. Annual Wheelchair Obstacle Race

Dr. Gamble reported that on October 23, BCC will be holding its annual wheelchair obstacle course race, in which Dr. Gamble will be partic

11. **COMMITTEE REPORTS:**

a. VIP Task Force

Mrs. Martinez, Board of Trustees member, reported the VIP Task Force has been meeting every Friday. She reported they have made some progress and they have some draft procedures prepared, for the non-faculty, which will go to the District Cabinet as the next step. The Task Force is working on the faculty revisions at this time. There seems to be good participation from administration, faculty, and staff. Mr. Frank Billings, Special Assistant to the District President for Institutional Effectiveness and Strategic Management, has been assisting the committee by running surveys in order to get real time input from individuals. After this is presented to the District Cabinet, it will then be presented to the Board of Trustees.

b. Groundbreaking of the Pool at the Palm Bay Campus

Dr. Gamble reported he would like to commend the Dr. Penn Williams and Mrs. Martinez for officiating at the Palm Bay groundbreaking for the pool on the Palm Bay Campus.

c. Cocoa Village Playhouse

Mr. McCotter, Board of Trustees member, reported the Cocoa Village Playhouse, in cooperation with the Board's request for the DSOs to do their planning, will be conducting their planning on November 8, 2002.

d. Board Presentations

Mr. McCotter asked if the time could be limited for the presentations at the Board meetings. In the future, a limitation will be set of between 10-15 minutes.

e. BCC Planetarium Advisory Committee

Mr. Handley, Board of Trustees Chair, reported the Advisory Committee has been meeting monthly and has been making good progress. At the last meeting, it was agreed on to put together a marketing capabilities presentation and the committee is planning on working on that to focus on utilizing the Planetarium as a mini convention center for companies to use it for one-day workshops, one-day seminars, or two to three-day company activities. He reported this has some

potential to bring revenue into the Planetarium. The Planetarium is presenting many public shows and the revenue is continuing.

f. BCC Alumni Committee

Mr. Johnson, Board of Trustees member, reported the BCC Alumni Committee is working toward increasing the membership and trying to contact every individual in Brevard County who has been in attendance of BCC.

g. SACS Committee

Mr. Johnson also reported the SACS Committee is ongoing in preparation of the SACS team that will be coming to BCC for a site visit, February 23-26, 2003.

h. King Center Board

Dr. Penn Williams, Board of Trustees Vice Chair, reported the King Center is searching for someone who will be in charge of the development, which will be the fundraising for the King Center. This fundraising will be to increase the King Center endowment. Dr. Gamble reported Ms. Sherry Meaders, Director of Development, will be developing a collegewide fundraising plan to coordinate efforts for various college entities.

**12. ADJOURNMENT:**

There being no further business to come before the Board, the meeting adjourned at 6:56 p.m.

**APPROVED:** \_\_\_\_\_  
**Chair, District Board of Trustees**

**ATTESTED:** \_\_\_\_\_  
**Secretary, District Board of Trustees**