

**BREVARD COMMUNITY COLLEGE
BOARD OF TRUSTEES
MEETING**

June 17, 2002
4:25 p.m.

Lecture Auditorium, Occupational Bldg. (#1)
Titusville Campus

PRESENT: Mrs. Miriam E. Martinez, Chair; Mr. James W. Handley, Vice Chair;
Mr. Eugene C. Johnson; Mr. C. R. “Rick” McCotter III; Dr. Alexandra M. Penn Williams;
Dr. Thomas E. Gamble, Secretary; Mr. Joe Matheny, Attorney

1. CALL TO ORDER:

Mrs. Martinez called the Board meeting to order.

Mrs. Martinez recognized the passing of Mr. Harvey Jackson, former BCC employee, and asked for a moment of silence. Mrs. Martinez introduced Ms. Dixie Samson, who shared some words regarding Mr. Jackson. Mr. Walt Gilfilen announced BCC has agreed to construct and place a permanent plaque at the entrance area of the BCC/UCF Joint-Use Lifelong Learning Center on the Cocoa Campus in memory of Mr. Harvey Jackson.

The following change took place to the agenda:

a. Additions/Removal/Corrections to Agenda

Mrs. Martinez added a report on the ACCT meeting as Item 10.c.

2. CONSENT AGENDA:

Dr. Gamble recommended approval of the consent agenda items as presented:

3.a. Approval of Minutes – Board of

- 9.c. Approval of DSO Budgets, 2002-2003
- 9.d. Approval of 2002-2003 Fee Schedule
- 9.e. Approval of College Memberships
- 9.f. Approval of Accounts Receivable Writeoffs
- 9.g. Approval of 2002-2003 Capital Outlay Budget

Mr. Johnson moved approval of the consent agenda items. Mr. McCotter seconded the motion. All those voting in favor of the motion – Handley, Johnson, McCotter, Martinez, and Penn Williams; opposed – none. Motion unanimously approved.

3. APPROVAL OF THE OFFICIAL MINUTES OF PREVIOUS MEETINGS:

- a. Minutes – Board of Trustees Executive Session – May 20, 2002

Approved – consent agenda.

- b. Minutes – Board of Trustees Budget Workshop – May 20, 2002

Approved – consent agenda.

- c. Minutes – Board of Trustees Meeting – May 20, 2002

Approved – consent agenda.

4. COMMUNICATIONS:

- a. Report on the King Center Retreat - Mr. Nohrr/Mr. Janicki

Mr. Philip Nohrr, King Center Board Chairperson, reported on the King Center Board Retreat, which was held in April 2002, which centered on the mission statement and finances. He answered questions, which were presented by the Board.

- b. Report on the King Center Financials – Mr. Nohrr/Mr. Cherry

Mr. Nohrr reported that, net of management fees, the endowment has earned \$3,150,000. He also reported the King Center has incurred losses of \$1,600,000. Mr. Nohrr reported on the success of the business model for the King Center. The King Center will continue to work toward improvement in the fund raising area. Mrs. Martinez recommended reports be provided for each Direct Support Organization (DSO) at future Board meetings.

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5. CITIZEN'S PRESENTATION:

a. Ms. Amy Rieger, President of United Faculty of Florida (UFF)

Ms. Amy Rieger, President of United Faculty of Florida (UFF), expressed appreciation for the efforts with the recent bargaining negotiations. She reported the union recognizes the difficult budgeting position the college has struggled through and appreciates its efforts to continue its public commitment to raising faculty salaries. Ms. Rieger reported the ratification process is ongoing and should be completed within the next few weeks.

b. Mr. Michael J. Boonstra, BCC Genealogist

Mr. Michael Boonstra, BCC Genealogist, reported on the genealogy program at BCC

- b. Approval of Alternate Site for the Palm Bay Aquatic Center – Dr. Purga (Addendum)
Approved – consent agenda.
- c. Approval of Architect Selection – Technical Building #17, Cocoa Campus – Mr. Little (Addendum)
Approved – consent agenda.

7. OLD BUSINESS:

- a. Report on Pending Legal Actions – Mr. Matheny (Addendum)

Mr. Joe Matheny, attorney, reported there are action items in his written report.

- (1) Approval of Legal Services Contracts – Mr. Matheny (Addendum)

Mr. Matheny reported the Board reached a consensus, last month, to re-engage the services of Mr. Matheny and Mr. Andy Hament, attorney; however, a Board vote was not conducted. Dr. Gamble recommended approval of the legal services contracts for Mr. Joe Matheny and Mr. Andy Hament.

Mr. Handley moved approval of the legal services contracts for Mr. Joe Matheny and Mr. Andy Hament. Mr. Johnson seconded the motion. All those voting in favor of the motion – Handley, Johnson, McCotter, Martinez, and Penn Williams; opposed – none. Motion unanimously approved.

- (2) Approval of Stormwater Agreement – Mr. Matheny (Addendum)

Mr. Matheny reported he has the tentative approval of the organizations and the firm approval of the attorneys for those organizations of the Stormwater Agreement. Mr. Matheny recommended approval of the agreement. Dr. Gamble recommended approval of the Stormwater Agreement.

Mr. McCotter moved approval of the Stormwater Agreement. Dr. Penn Williams seconded the motion. All those voting in favor of the motion – Handley, Johnson, McCotter, Martinez, and Penn Williams; opposed – none. Motion unanimously approved.

b. Approval of WBCC-TV Tower Agreement – Mr. Little (Addendum)

Mr. Joe Matheny reported the WBCC-TV tower agreement shares the cost of the use of the Brown Road tower for the use of WBCC-TV's digital transmission. An agreement has been negotiated and Daytona Beach Community College has approved the agreement. Dr. Gamble recommended approval of the WBCC-TV Tower Agreement.

Mr. Handley moved approval of the WBCC-TV Tower Agreement. Mr. Johnson seconded the motion. All those voting in favor of the motion – Handley, Johnson, McCotter, and Penn Williams; opposed – none. Motion unanimously approved.

Mrs. Martinez abstained from voting on Item 7.b., "Approval of WBCC-TV Tower Agreement," pursuant to the "Conflict of Interest" Florida Statute. (Form 8B Memorandum of Voting Conflict for County, Municipal, and Other Local Public Officers is attached.)

8. NEW BUSINESS:

a. Approval of Personnel Actions – Ms. Oglesby (Addendum)

Approved – consent agenda.

b. Approval of Amendment to the 2001-2003 UFF/BCC Agreement – Mr. Hament (Addendum)

Mr. Andy Hament, attorney, reported the union bargaining team, the faculty union team, and the administration bargaining team met on June 7, 2002, and were able to work out an agreement during the meeting, on amendments to the current collective bargaining agreement. Dr. Gamble recommended approval of the Amendment to the 2001-2003 UFF/BCC Agreement.

Mr. Johnson moved approval of the Amendment to the 2001-2003 UFF/BCC Agreement. Mr. McCotter seconded the motion. All those voting in favor of the motion – Handley, Johnson, McCotter, Martinez, and Penn Williams; opposed – none. Motion unanimously approved.

- c. Approval of Out-of-Country Travel Request for Dr. Koller – Dr. Gamble (Addendum)
Approved – consent agenda.
- d. Approval of Out-of-Country Travel Request for Mr. Janicki – Dr. Kaliszeski (Addendum)
Approved – consent agenda.
- e. Approval of Community Chorus Europe Tour Contract – Dr. Fettrow (Addendum)
Approved – consent agenda.
- f. Approval of Agreement with School Board for Before/After School Program – Dr. Fettrow (Addendum)
Approved – consent agenda.
- g. Approval of 2002-2004 College Catalog – Dr. Bilsky (Addendum)
Approved – consent agenda.
- h. Approval of Allied Health Care Challenge Grant Expenditures – Dr. Fettrow (Addendum)
Approved – consent agenda.
- i. Approval of DSO Report of Conditions – Mr. Cherry (Addendum)
Approved – consent agenda.
- j. Approval of DSO Board of Directors – Mr. Cherry (Addendum)
Approved – consent agenda.
- k. Approval of Dissolution of the DSO Task F-0.7(ard)TJ16.03 0 TD5 TD0 Tc0 Tw()TjT* B

District President and the Board of Trustees. He also reported this reporting was largely financial in nature. Mr. Cherry reported that currently all operating budgets of the DSOs are approved by the Board of Trustees, there is a quarterly reporting of financial information presented to the Board of Trustees, and there is an annual presentation of audit reports, IRS returns, and the State Board of Community College Audit Checklist. He reported these reports, combined with the dissolution of the two troubled DSOs and the lack of new DSO concerns, have reduced the need for a special oversight committee. Mr. Cherry reported it is recommended that the DSO Task Force be dissolved. Dr. Gamble recommended approval of the dissolution of the DSO Task Force.

Mr. Johnson moved approval of the dissolution of the DSO Task Force. Dr. Penn Williams seconded the motion. All those voting in favor of the motion – Handley, Johnson, McCotter, Martinez, and Penn Williams; opposed – none. Motion unanimously approved.

1. Request for Board Meeting Agenda Items – Board Members

Mrs. Martinez asked if there were any items to add to future agendas. There were no items.

9. **FINANCIAL ACTIONS:**

a. Approval of Monthly Budget Status Report – May 2002 – Mr. Cherry (Addendum)

Approved – consent agenda.

b. Approval of General Fund Budget, 2002-2003 & Master Grade/Salary Schedule – Mr. Little/Ms. Oglesby (Addendum)

Mr. Little reported the plan for the 2002-2003 unrestricted fund budget was presented to the Board of Trustees at a workshop last month. Dr. Gamble recommended approval of the General Fund Budget, 2002-2003 & the Master Grade Salary Schedule.

Mr. Handley moved approval of the General Fund Budget, 2002-2003 & Master Grade Salary Schedule. Mr. Johnson seconded the motion. All those voting in favor of the motion – Handley, Johnson, McCotter, Martinez, and Penn Williams; opposed – none. Motion unanimously approved.

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11. **ADJOURNMENT:**

There being no further business to come before the Board, the meeting adjourned at 6:55 p.m.

APPROVED: _____
Chair, District Board of Trustees

ATTESTED: _____
Secretary, District Board of Trustees