3. APPROVAL OF THE OFFICIAL MINUTES OF PREVIOUS MEETING:

a. Minutes – Board of Trustees Meeting – November 16, 2001

Approved – consent agenda.

4. COMMUNICATIONS:

The Madrigal Ensemble, directed by Mr. Robert Lamb, performed several Christmas songs for the Board of Trustees.

5. CITIZEN'S PRESENTATION:

a. Mr. Clarence Rowe
Mr. Clarence Rowe, Central Brevard NAACP President, expressed his concern regarding the athletic programs and the Cocoa Campus swimming pool possibly closing.

6. CONSTRUCTION AND DEVELOPMENT:

a. Approval of Architect Selection – Re-Roofing Project (Multiple Buildings)

Mr. Al Little, Vice President for Finance and Administrative Services, reported the re-roofing project will involve four buildings; two on the Melbourne Campus and two on the Cocoa Campus. This is being presented as one project and an architect will be working on these plans before bidding it out. He reported BCC went through the process of requesting information from architects who were interested in the re-roofing. A committee analyzed the responses and ranked them according to the abilities of the firm, the history of the firm, and the experience of the firm, specifically in the area of re-roofing. The ranking was as follows: D.B. Young and Associates, BRPH, and KZF Design. Dr. Gamble recommended approval for the administration to move forward and negotiate a contract with D. B. Young and Associates.

Mr. Johnson moved approval for the administration to move forward and negotiate a contract with D. B. Young and Associates. Mr. Handley seconded the motion. All those voting in favor of the motion – Handley, Johnson, McCotter, and Martinez; opposed – none. Motion approved. Dr. Penn Williams abstained due to conflict.

7. OLD BUSINESS:

a. Report on Pending Legal Actions – Mr. Matheny (Addendum)

Mr. Joe Matheny reported the Creel and Ross cases have been settled within the guidelines prescribed by the Board. The written settlement agreement has not been reached in the Ross case, but there has been an exchange of letters. Both cases should be settled before the January 28, 2002, Board of Trustees meeting.

Mr. Matheny reported the offer BCC had regarding the 17 acres it owns on the Palm Bay Campus was through a broker in Palm Bay and was in the amount of $300,000. This offer was $210,000 less than the appraised value of this parcel. The broker has been given a copy of the appraisal and has been asked to give a more substantial offer.

8. NEW BUSINESS:

a. Approval of Personnel Actions – Ms. Oglesby (Addendum)

Ms. Oglesby reported the number of resignations is average. Dr. Gamble reported he has frozen all full and part-time positions and any replacements have to be based on an established critical need. Dr. Gamble recommended approval of the personnel actions.

Dr. Penn Williams moved approval of the personnel actions. Mr. McCotter seconded the motion. All those voting in favor of the motion – Handley, Johnson, McCotter, Martinez, and Penn Williams; opposed – none. Motion unanimously approved.

b. Approval of Revision (Second Reading) to BCC Policy #101.03, "DSO's" – Dr. Gamble (Addendum)

Approved – consent agenda.

c. First Reading of Revision to College Policy #102.03, "Proscribed Items or Activities on Campus" – Dr. Fettrow (Addendum)

No action required – first reading.

d. First Reading of New College Policy #400.08, "Admission to the College" – Dr. Bilsky

No action required – first reading.

e. First Reading of New College Policy #201.05, "Self-Performance Code Inspections" – Mr. Little (Addendum)

No action required – first reading.

9. FINANCIAL ACTIONS:

a. Approval of Monthly Budget Status Report – Mr. Cherry (Addendum)

Approved – consent agenda.

b. Approval of Unrestricted Fund Budget Amendment #3 – Mr. Little (Addendum)

Mr. Little reported the category of revenue decrease is from state appropriations.

Dr. Penn Williams moved approval of the Unrestricted Fund Budget Amendment #3. Mr. Johnson seconded the motion. All those voting in favor of the motion – Handley, Johnson, McCotter, Martinez, and Penn Williams; opposed – none. Motion unanimously approved.

10. REPORT OF THE DISTRICT PRESIDENT:

a. 2001 - 2002 Board Goals

Dr. Gamble reported that on September 21, 2001, the Board had a workshop to develop goals for the college for the current fiscal year. An executive summary was provided of the 11 goals and the strategies and effective measures for each of those goals. A discussion was held on clarification of the Board Goals.

b. Brochures

Dr. Gamble provided the Board with the Florida Community College System's brochure, "Florida Economic Vitality," a presentation piece for the local legislatures. Dr. Gamble also provided the Board with the BCC "Map" brochure, a mirror document,

staff will return on January 2, 2002, and faculty will return on January 3, 2002. Classes will resume on January 7, 2002.

h. Enrollment for Spring 2002

Dr. Gamble reported enrollment looks good and BCC does not anticipate any problems.