

**BREVARD COMMUNITY COLLEGE
BOARD OF TRUSTEES
WORKSHOP**

July 23, 2001

Board Room #231, Building 2

Dr. Astrab reported that last year's data shows that all Florida Community Colleges did well because the State put an additional \$10 million into the workforce fund and that funds were distributed to all of the schools. The report showed that this year there was only an additional \$2 million placed in to the workforce fund. The report shows that all Florida Community Colleges averaged about 4% less than was received last year. Dr. Gamble stated the formula in the State of Florida is designed to cushion against the smaller colleges having a catastrophic event. Mrs. Martinez stated the problem is that it does not allow BCC to be proactive if there should be an economic downturn. Dr. Gamble stated the Aerospace Program is going to be important because it is an evolving, developing arena for BCC. Dr. Astrab stated that one of the things BCC has done to try to help with the funding is to get students to declare degrees. If students declare their certificates as their major, that will help BCC with the funding formula and the program progression points (PPP).

Dr. Astrab reported on the Technical/Vocational Programs 2001 Report. Section One shows how BCC is getting information out on the programs. The Contact Directory sheet is geared for advisors and the Job Link areas so students can have a quick look at the various programs and information pertaining to each program. Dr. Astrab stated the Collegewide Curriculum Coordinating Assignment sheet, which is updated quarterly, is used internally to organize program review updates. A Campus President or member of the Cabinet is assigned to be a chair over specific programs. This goes into the faculty handbook and it dictates the flow of information for all of BCC Educational Programs curriculum. Dr. Astrab stated the "Instructions on How to Use the Major Program Codes" was redesigned for the Admissions area and it lists all of the programs and their codes. It is in the catalog and on every admission counter, collegewide, to help the students when they are enrolling.

Dr. Astrab referred to the Level 1 Program Review Summary and stated that BCC, is required by the state, to be involved in three reviews for program. The Level I review is community college based. BCC is running these Level 1 reviews on a continuous basis, which gives BCC an initial look at a program. The Level 2 review is approached when BCC identifies some deficiencies at the Level 1 stage and the Level 2 is a much more involved process. Level 2 is community college based, so each community college is required to review all programs at a Level 2 level every three years. The Level 3 review is a state-driven review based on Level 2 responses the State receives from the community colleges. From the Level I review, BCC categorizes programs into one of three areas; the program review list, the stable program list, and the exemplary program list. Faculty members and Dr. Astrab look at the program review list, review deficiencies, notify advisory committees, and discuss it at the next advisory committee meeting.

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3. **ADJOURNMENT**

The meeting adjourned at 4:00 p.m.

APPROVED: _____
Chairman, District Board of Trustees

ATTESTED: _____
Secretary, District Board of Trustees