

**BREVARD COMMUNITY COLLEGE
BOARD OF TRUSTEES
MEETING**

October 18, 1999
4:00 P.M.

Student Ctr. (Bldg. #3), Student Activity Rm.
Titusville Campus

PRESENT: Eugene C. Johnson, Chairman; Betts O. Silvernail, Vice Chairman; Miriam E. Martinez; Dr. Alexandra M. Penn Williams; Joe D. Matheny, Attorney; Thomas E. Gamble, Secretary

ABSENT: James W. Handley

1. CALL TO ORDER:

Mr. Johnson, Chairman, called the meeting to order and asked Dr. Gamble if he had any items to add to the agenda.

Dr. Gamble stated the administration has given serious consideration to the faculty negotiation status and in the interest of providing a good faith gesture to the faculty, the administration recommends that all full-time faculty with a hire date of January 4, 1999, or earlier, receive a 4% salary increase, retroactive to the beginning of the 1999-2000 contract year.

Mrs. Silvernail moved approval to accept Dr. Gamble's recommendation to give all full-time faculty with a hire date of January 4, 1999, or earlier, a 4% salary increase, retroactive to the beginning of the 1999-2000 contract year. Dr. Penn Williams seconded the motion. All those voting in favor of the motion - Silvernail, Penn Williams, Martinez, Johnson; opposed - none. Motion unanimously approved.

2. APPROVAL OF THE OFFICIAL MINUTES OF PREVIOUS MEETINGS:

- a. Minutes - Board of Trustees/Student Government Association Workshop Meeting - September 24, 1999; Minutes - Board of Trustees Workshop Meeting - September 25, 1999; Minutes - Board of Trustees Meeting - September 30, 1999 and the Minutes of the Board of Trustees DSO Workshop Meeting - October 4, 1999

Mrs. Martinez corrected the language in a motion in the September 30, 1999 Board minutes and moved approval of all minutes of the Board of Trustees meetings presented with the correction to the minutes of the September 30, 1999 Board meeting minutes.

Mrs. Silvernail seconded the motion. All those voting in favor of the motion - Martinez, Silvernail, Penn Williams, Johnson; opposed - none. Motion unanimously approved.

3. COMMUNICATIONS:

a. Report on Kennedy Space Center Activities - Ms. Barker

Dr. Al Koller, Titusville Campus President, introduced Ms. Nancy Barker, Coordinator at the Kennedy Space Center and Cape Canaveral Air Force Station. Ms. Barker reviewed her duties, as well as the duties of the KSC BCC staff members, Dr. Marv Williams and Ms. Vickie Stephens. She reviewed the Spring 2000 class schedule for KSC. A memorandum of understanding between BCC and NASA establishes that NASA will provide offices and furniture and BCC will provide educational programs. NASA will also provide a representative to assist with the KSC/BCC program. Ms. Barker reported she will be working on updating the crosswalk program where contractors and NASA employees receive credit for courses they take through their companies which are "crosswalked" into various programs at BCC. A "Space Technician" licensing program is envisioned for the program. Ms. Barker reported at this time more than 151 students are registered at KSC.

b. Architect Presentations for Welcome Centers

(1) Architectural Selection Committee Report (Addendum)

Mr. Al Little, Vice President for Business & Financial Affairs, reported the Architect Selection Committee for the student welcome center renovations in Cocoa and Melbourne met on October 7 and reviewed the conceptual idea for the projects and discussed the architecture selection process. Mr. Little reported although two facilities will be renovated, it was felt best to treat this as one project when working with an architect. He reviewed the process utilized to advertise for architects for the project. Based on this established criteria, the two architectural firms of Florida Architects and Rood and Zwick Architects were selected as the most highly qualified firms out of the six architects responding to the advertisement for request for qualifications.

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(2) Florida Architects, Inc.

Mr. Little introduced Mr. Joe Sorci, President, Florida Architects, Inc. who

increases. Mr. Forester spoke against the 1% being held for merit increases and recommended that consideration be given to conducting a study before awarding faculty merit increases. Mr. Forester recommended in the meantime, the 1% which was set aside for merit increases could be added to the 4% increase to

The Board discussed a possible revision of the mission statement to eliminate the phrase "is a comprehensive community college that" in the first sentence. Dr. Koller will review the Board recommendations with the committee and bring the Vision/Mission Statement back to the Board for approval.

7. **NEW BUSINESS:**

a. Purchasing Actions (Addendum)

(1) #98-00-04 - Live Fire Shoot House - Criminal Justice Center

Dr. Gamble reported the college has resources available for a Live Fire Shoot House at the Criminal Justice Center which will provide a more realistic environment involving shooting in a confined area and in close proximity to an assailant. Mr. Johnny Perkins, Director of the Criminal Justice Center, reviewed the purchasing action request and answered questions presented by the Board. Dr. Gamble recommended approval of the award of low bid in the amount of \$46,200.00 to Porta Target, Inc. for the purchase of a Live Fire Shoot House for the Criminal Justice Center.

Mrs. Martinez moved approval of the award of low bid in the amount of \$46,200.00 to Porta Target, Inc. Mrs. Silvernail seconded the motion. All those voting in favor of the motion - Silvernail, Penn Williams, Martinez, Johnson; opposed - none. Motion unanimously approved.

a. Personnel Actions - Mr. Lawton (Addendum)

Mr. Robert Lawton, Associate Vice President of Human Resources, briefly reviewed the routine Personnel Actions. Dr. Gamble recommended approval.

Mrs. Silvernail moved approval of the Personnel Actions. Dr. Penn Williams seconded the motion. All those voting in favor of the motion - Silvernail, Martinez, Penn Williams, Johnson; opposed - none. Motion unanimously approved.

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8. FINANCIAL ACTIONS:

- a. Approval of Capital Outlay Budget - Mr. Little (Addendum)

Mr

d. Acknowledgment of Monthly Summary Report (Addendum)

Mr. Cherry reviewed the Summary of Income and Expenditures for the month ending September 30, 1999. At the request of the Board, the percentage expended of the fiscal year budget is indicated on the report for each of the fund classes. Mr. Cherry reported the expenditures are as expected for this year. Mr. Johnson