

**BREVARD COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
MEETING**

August 16, 1999  
3:00 P.M.

Rm. #168, Performing Arts Center  
Melbourne Campus

**PRESENT:** Eugene C. Johnson, Chairman; Betts O. Silvernail, Vice Chairman; James W. Handley; Miriam E. Martinez; Dr. Alexandra M. Penn Williams,; Joe D. Matheny, Attorney; Thomas E. Gamble, Secretary

**1. CALL TO ORDER:**

Mr. Johnson, Chairman, called the meeting to order.

**2. APPROVAL OF THE OFFICIAL MINUTES OF PREVIOUS MEETINGS:**

a. Minutes - Board of Trustees Meeting - July 19, 1999

Mrs. Martinez moved approval of the minutes of the Board of Trustees meeting.

Mrs. Silvernail seconded the motion. All those voting in favor of the motion - Handley, Martinez, Silvernail, Penn Williams, Johnson; opposed - none. Motion unanimously approved.

**3. COMMUNICATIONS:**

a. Joint Entrance Proposal - Parrish Medical Center/Titusville Campus - Mr. Jones (Addendum)

Dr. Al Koller, Titusville Campus President, introduced Mr. Harry Jones, attorney for the Parrish Medical Center Board. Dr. Koller reported efforts have been taking place between Brevard Community College and Parrish Medical Center (PMC) regarding the construction of a new \$65 million medical facility in the .8( C)-4.6(e)e c9mMp

completed in approximately 18 months. The new facility will be located directly north of the current building and, once the move has taken place, the current building will be decommissioned. PMC has recently acquired four acres of property on U.S. #1 just west of the BCC Titusville Campus. Mr. Jones reported

Mr. Matheny will be working on that aspect. Mr. Matheny reported the college will be compensated for not only the road, but the land itself. He reported the college dedicated to the county its portion of Oak Grove Road. Some years ago the college also gave them easement to a drainage ditch. Several years ago the college sold approximately eight acres to PMC. Mr. Matheny stated this is taken into account to ensure the Board is properly compensated and will come back to the Board for approval.

Mr. Handley moved approval to allow Oak Grove Road right-of-way to be relocated to coincide with the proposed plan. Dr. Penn Williams seconded the motion. All those voting in favor of the motion - Handley, Penn Williams, Martinez, Silvernail, Johnson; opposed - none. Motion unanimously approved.

b. Report on Chain-of-Lake Project - Dr. Koller

Dr. Koller updated the Board on the Chain-of-Lake project, a project which came about primarily as a result of some activities on the part of Parrish Medical Center (PMC) and others to develop a strategic plan for the area east of U.S.#1 which involves PMC land, the college land and a number of private parcels. There are about eight agencies involved in the project to look at what could happen as the property is developed to take in account the blueway, the greenway, bicycle paths, recreational parks to make the most use of the land which runs along the riverfront. The college owns about 2 mile of riverfront on the Indian River Lagoon, however, it is bisected by the East Coast Railway right-of-way so the college does not have free access to the property. It has been proposed that might be an ideal bicycle path area. Most of the lands are wetlands and could be developed as a water and recreational area with parks and could be used to essentially pre-permit development on the college campus and also perhaps the hospital. Dr. Koller reviewed the depiction of the property which showed an area that was leased to the county for soccer fields. The county has not moved on the soccer fields, yet, and since that was done approximately one year ago, there has been some consideration for moving the location of the field to a more northwesterly area so they do not have to build on a terraced incline and to avoid the expense of building in the wetlands area. Dr. Koller reported there are still some considerations for relocating water which comes from the water shed that is to the west of U.S.#1 and runs through a culvert under the highway and currently runs directly through the hospital property and would feed the Chain-of-Lakes which does not exist today, but is envisioned as a development opportunity for that entire waterfront for Titusville. The college is involved because the property is involved. The Chain-of-Lakes project is moving forward which would attempt to use a water quality structure to distribute and hold water on the land along the river front rather than having it run directly into the Indian River Lagoon as it currently does. Dr. Koller reported the county has funding from the Department

of Environmental Regulations. The St. Johns River Water Management District has already committed funds to try to acquire some of the privately held property. The project would take what could be a nuisance problem of impounding water as construction takes place on the land and turning it into an amenity such as a public park which could be an educational opportunity for environmental research, etc.

Dr. Koller reported soon they hoped to be bringing something forward on the progress of the project for the Board. Dr. Koller reported the Board of Trustees was briefed about a year ago and there has not been much progress since that time. They are still struggling with obtaining private properties to make the project happen. The county will have to utilize the funds designated for the project this year or they may lose them. Mrs. Silvernail expressed concern regarding maintenance of the area once the project has been completed. Dr. Koller reported he believed the county and the St. Johns River Water Management District would have the responsibility for the maintenance of the project.

Mr. Matheny reported one of other collateral benefits of the Chain-of-Lakes project is that the college would resolve with the City of Titusville all stormwater charges they have accumulated against the college and the college has refused to pay. This would be resolved by the college joining in the Chain-of-Lakes. PMC has indicated it will also participate in the project by committing some of its property.

c. Report on New Student Orientation - Ms. Bilsky/Mr. Aldridge

Ms. Judy Bilsky, Associate Vice President, Educational Services, reported those interested in student development have been interested in expanding and improving and making mandatory new student orientation. To that end, for the past year or so they have had some initiatives, one of which was to write an expanded orientation into the Title III grant and also this past year, the collegewide retention committee, that consisted of student, faculty and staff, recommended that the college make mandatory the new student orientation. With the approval of the District Cabinet this past spring, Ms. Bilsky appointed Dean Hep Aldridge to lead a committee to develop the policies and procedures to put this in place. The group has come up w

the beginning of the this term, they are given an entire term to complete their orientation obligation which includes going to walk-in orientations which begin again in November and December. In the future, they are planning to put the orientation on the Web when technology allows. Ms. Bilsky introduced Dean Hep Aldridge who provided a demonstration of the computer student orientation program. Students George Graves and Janis Chapman assisted with the demonstration. Dean Aldridge reported the two students are AS students in Computer Science on the Palm Bay Campus and who, along with other class members, assisted in the development of the computerized new student orientation program. Dean Aldridge introduced Margaret Staton who also assisted with putting the computer orientation program together. Mrs. Silvernail complimented the students for the orientation program. She suggested that something like this could be utilized in Human Resources to inform employees of benefits, etc. Dr. Gamble presented the students with certificates in appreciation for their assistance with the new student orientation computer program development.

d. Report on Police Academy - Dr. Kaliszeski/Mr. Perkins

Dr. Michael Kaliszeski, Melbourne Campus President, introduced Mr. Johnny Perkins, Director of the Criminal Justice Center. Prior to that he was the Director of the Criminal Justice Academy of Osceola County and Commander of the Tampa Police Academy. Mr. Perkins has a BS from the University of Tampa and an MS from the University of South Florida.

Mr. Perkins addressed the Board and gave a brief report on the activities of the Criminal Justice Center located on the Melbourne Campus and one of Florida's 39 certified academies authorized to present the basic recruit certification course that prepares law enforcement, corrections, and correctional probation officers to enter the profession. Of the 39 academies, 23 are affiliated with the community college system. There are currently 31 law enforcement officers and corrections cadettes attending the dual certification program at the Criminal Justice Center which began August 2. In addition to the basic certification courses, the center is responsible for providing all the advanced and specialized training to all criminal justice practitioners in Brevard County which numbers over 1100 law enforcement and corrections officers. BCC's Criminal Justice Center will receive approximately \$86,000 to conduct advance training for the 1999-2000 fiscal year. Mr. Perkins reported representatives from local law enforcement officers, private citizens and the District President and Melbourne Campus President serve as the BCC Law Enforcement Advisory Committee. Through agreements with local agencies, the center has access to approve satellite classrooms and facilities at the Titusville Police Department, Brevard Correctional Institute, Cocoa Police Department, Melbourne Police Department, Palm Bay Police Department and Patrick Air Force Base. In addition, the Brevard County Sheriff's Office has proven to be a tremendous partner in furthering criminal justice education and training in Brevard County.

Mr. Perkins reported the last two law enforcement graduating classes from the Criminal Justice Center who have taken the state certification exam experienced a 100% pass rate. The placement rate for the past two graduating classes in full-time positions is expected to be more than 84%. Mr. Perkins reported on the AS degree program in Criminal Justice Technology and the new AS degree in Criminal Justice Administration. There is a move to make an associates degree a minimum requirement for all law enforcement officers by the year 2005. Mr. Perkins reported there is also a new crime scene technology course which will begin its second year this fall. Mr. Perkins answered questions presented by the Board members.

Dr. Gamble commended Mr. Perkins for his leadership at the Criminal Justice Center.

**4. CITIZEN-S PRESENTATION:**

a. Bernadine Blake

Ms. Blake reviewed grievance areas regarding her past employment with Brevard Community College. After Ms. Blake gave her presentation, Mr. Johnson stated he felt Ms. Blake should contact Dr. Gamble and Human Resources to schedule a meeting to follow-up on her concerns and questions. Dr. Gamble stated administration would be glad to schedule a meeting.

**5. CONSTRUCTION & DEVELOPMENT:**

a. Approval of Recommendation of Construction Manager Selection Committee for Performing Arts Center Expansion - Mr. Little (Addendum)

Mr. Little reported the Construction Manager Selection Committee met August 9 to review proposals for the King Center Restroom and Ticket Office project to consider a construction management agreement for a firm price to be bid for the work as opposed to paying a percentage. Proposals were reviewed and based on the predetermined set of criteria, BRPH was selected as the first ranked firm. In a previous meeting, the BCC Board of Trustees delegated the contract negotiation for the project to the King Center for the Performing Arts (KCPA) Board of Directors. With the approval of BRPH as construction manager of the project by

negotiate with BRPH and, in the event they are unable to reach agreement with BRPH, to negotiate with the second ranked proposal. Mrs. Martinez seconded the motion. All those voting in favor of the motion - Handley, Martinez, Silvernail, Johnson; opposed - none. Motion unanimously approved. (Dr. Penn Williams abstained from the vote due to a conflict of interest.)

b. Report on Relocation of Community Swimming Pool - Palm Bay Campus - Dr. Bert Purga

Dr. Bert Purga, Palm Bay Campus President, reported he met with representatives from the University of Central Florida and architects this past week to discuss plans for Building #3. During those discussions they began to move into some areas of the future such as additional buildings over the next five or ten years. It became clear that they should begin discussions on a campus master plan for all 200 acres and not just the original 80 acres. As the original site of the swimming pool was more suitable for consideration to construct a building in the future, it was suggested that the proposed pool and parking lot be relocated to Manchester Circle. In addition, the YMCA has contacted the college and asked that the original swimming pool project be joined with a YMCA project with one building and an indoor pool. This was complicated because of the agreement with the county and the city. The county and city have provided funds to go toward the pool which have been matched with funds from Tallahassee. Dr. Gamble stated the relocation of the swimming pool would be a good move.

c. County Service Facility - Dr. Purga

Dr. Purga reported the Palm Bay Campus began originally with 80 acres. In the early 1990's, 120 additional acres were purchased. Mr. Joe Matheny, College Attorney, reported the Brevard County Commission has expressed an interest in locating some satellite administrative offices near the Palm Bay Campus. 11.4 acres of FERF property were sold to the St. Johns River Water Management District for \$27,500 an acre. Dr. Gamble, Dr. Purga and Mr. Matheny met with the County Commissioners and they asked the college to contact the county representatives to try to negotiate locating in the college area. Mr. Matheny discussed the county needs. The Sheriff's Department would require approximately two acres, the three constitutional officers require about four acres and the courthouse would require approximately 17 acres. He requested direction from the Board of Trustees. The county is ready at this time to take action to purchase property. Mr. Matheny reported if the college sold the property to the county for \$27,500, it would have to come up with approximately \$250,000 to release the price of \$43,260 per acre for the bond issue. The purchase price of the property was negotiated outside of the college and the college accepted this problem when it accepted the Florida Education and Research Foundation as a

direct support organization. Mr. Matheny reviewed the possibilities of property parcels to locate the county facilities. Dr. Gamble felt it would be a definite



with Technological Research and Development Authority (TRDA). The interest was more than TRDA could provide via the proposed Business Incubator since Methode required the entire building including the office space. A follow-up meeting was scheduled in late June with representatives from Methode, TRDA,

Methode's attorney, and it looks fine. Methode has a fifteen day free-study period in which they can get out of the contract. Mr. Matheny reported Methode has paid a deposit check in the amount of \$90,000 made out to his trust account to be held until Methode closes on the facility September 17. Mr. Little reported this is a FERF transaction, however, the Board of Trustees is required to approve the transaction. Mr. Matheny suggested the Board approve the sale subject to a thorough review by the college attorney for approval. The EDA grant will require the college to pay back the \$1,350,000, however no interest accumulates on the grant. Of the other two grants, TRDA for \$200,000, and the Department of Community Affairs Energy Department for \$250,000, neither grant specifically requires repayment, albeit the funds were generated for the purpose of establishing a cleanroom. Mr. Little reported the college contributed \$200,000 to build a classroom and administrative facility in the building and he felt it would benefit FERF to repay the college as it was money earmarked for educational purposes. Mr. Matheny reported the Foundation put up approximately \$170,000 to free the property from the bond issue, but the Foundation received the 90 acres of environmental land in compensation so they are probably not to be repaid. Mr. Matheny reported the contract calls for all of the equipment that belongs to the seller (FERF). Dr. Gamble reported the college would negotiate for the transfer of the college equipment which belongs in the Cleanroom. The contract is for the Cleanroom only and at this time there is no contract on the adjacent property that Methode may be interested in purchasing at a later date. This property is owned by the college and not FERF.

Mr. Little reported on the process to determine the price of the Cleanroom. Dr. Purga reported Methode is now a user of Brevard Teaching and Research Laboratory and the synergy is already taking place.

Mrs. Martinez moved approval of the transaction between FERF and Methode Electronics, Inc. for the purchase of the Cleanroom. Mrs. Silvernail seconded the motion. All those voting in favor of the motion - Martinez, Silvernail, Handley, Penn Williams, Johnson; opposed - none. Motion unanimously approved.

## **6. OLD BUSINESS:**

### a. Report on Pending Legal Actions (Addendum)

Mr. Matheny reported the Board of Trustees had asked him to prepare information regarding the Brevard Teaching and Research Laboratory (BTRL) process and he has provided a copy of this information to each of the Board members.

### (1) Cocoa Stadium

Mr. Matheny reported the College Foundation owns a 36 acre piece of property which was purchased when it was in foreclosure for dormitories. The Foundation decided the housing market was too available in the Cocoa area. The City of Cocoa wants to construct a stadium. In a meeting with the City of Cocoa they discussed the possibility of locating the stadium on the BCC Foundation property of which the south side is wetlands. Mr. Matheny reported the City of Cocoa is willing to pass an ordinance never to charge the college stormwater fees. The college is presently in litigation over stormwater charges assessed by the City of Cocoa. One other requirement he and Dr. Gamble thought might enhance the deal is to have the City of Cocoa deed the college the Brevard Museum property (26 acres) on Michigan Avenue. The property would enhance the college's ownership of all the land in the Cocoa setting. Mr. Matheny reported the city owns the property and leases it to the county. However, he called the museum director and he was advised that the lease expires in 2088.

Mr. Matheny reported in a meeting with the city, the college and the School System, everyone agreed that the stadium would be beneficial to the area and this would be a desirable trade. This has not been presented to the BCC Foundation, yet. The land would be given to the City of Cocoa to construct a stadium. The School System would then agree to maintain a part of the stadium.

Dr. Gamble reported the area around the Brevard Museum has a wildlife trail.



Mrs. Silvernail moved approval of the sole source bid to Digital Equipment in the amount of \$55,375.08. Mrs. Martinez seconded the motion. All those voting in favor of the motion - Silvernail, Martinez, Penn Williams, Handley, Johnson; opposed - none. Motion unanimously approved.

(2) Purchase of Equipment - Allied Health Challenge Grant - Mr. Gilfilen

Mr. Walt Gilfilen, Associate Vice President of Development, reported it is required that the Board of Trustees approve the expenditure of \$163,000 from the Allied Health Challenge Grant for the areas listed as requested by Mr. John Moore, Dean of the Division of Allied Health. Mr. Gilfilen reported once a year a total accumulation of plans and proposals for the college to utilize Allied Health Challenge Grant funds is approved by the BCC Foundation Board and Board of Trustees. This is then sent forward with a cover letter from Dr. Gamble and as long as the projects fits within the guidelines approval is granted. Every year there is a new listing, depending on the needs of the hospitals and medical professions and the Allied Health Division. Dr. Penn Williams asked that in the future the original budget is presented to the Board when a change is requested. Mr. Gilfilen recommended approval of the purchase of equipment and services in the amount of \$163,000.

Mrs. Martinez moved approval of the Allied Health Challenge Grant expenditure in the amount of \$163,000. Mrs. Silvernail seconded the motion. All those voting in favor of the motion - Martinez, Silvernail, Penn Williams, Handley, Johnson; opposed - none. Motion unanimously approved.

b. Personnel Actions - Mr. Lawton (Addendum)

Mr. Lawton reviewed the Personnel Actions and reported they include 14 of 19 new full-time faculty members who are on-board effective today. In addition, Dr. Yvette Boodhoo is the new Executive Director of the Multi-Cultural Center; Ann Knotts is the new Director, Collegewide Budgets and Dr. Tom Denison is the new Executive Director for Business and Industry. Dr. Denison has been serving the college as the Dean of Technical Education and is quite well versed in the aspects of this new position. Mr. Lawton reported the faculty positions are mainly replacement positions. Dr. Gamble reviewed the newly created positions with the Board. The college has budgeted for the new positions. The remainder of the Personnel Actions are relatively routine and Mr. Lawton recommended approval.

Mr. Handley moved approval of the Personnel Actions.

Mrs. Silvernail seconded the motion. All those voting in favor of the motion - Silvernail, Handley, Martinez, Penn Williams, Johnson; opposed - none. Motion unanimously approved.

**8. FINANCIAL ACTIONS:**

a. Report on Capital Improvement Programs - Mr. Little  
(Addendum)

Mr. Little reported each year the college is required to submit information to the state listing the capital priorities. A memorandum was enclosed with the Capital Improvement Programs (CIP) report which was provided to the Board of Trustees that explains how the projects fit into the capital process. The first step in the CIP process is an educational plant survey that is completed every five years which establishes the college's needs based on criteria defined by the state. The CIP report is the second step and is a report of the administration's assessment of priorities and the development of specific projects the college is requesting the state to fund. These are broken down into the categories of renovations, remodeling and new construction. This report is submitted to the state and the state then takes the community colleges' reports and compiles one analysis and lists priorities for the Division of Community Colleges. Mr. Little reported typically they look at the top priority from each college and try to get that funded. Renovations are being stressed at this time by the state which is fortunate in that is what BCC needs at this time. Mr. Little reported the priorities at Titusville, Cocoa and Melbourne are primarily related to the Heating, Ventilation and Air Conditioning systems and bringing those up-to-date. Regarding the funds requested for renovation projects, the first word in each category is AGEN@ which, if approved by the legislature with this terminology, gives the college the ability to address other needs that the educational plant survey recommended. This provides the flexibility to handle the college's needs as they are assessed each year. Mr. Little further reviewed the CIP report and answered questions presented by the Board of Trustee members.

Dr. Gamble reported he reviewed the CIP report with Mr. Little and concurs with his recommendations.

b. Award of RFP - Telecommunication Network Upgrade - Mr. Little (Addendum)

Mr. Little reported the college issued an RFP proposal for high-speed telecommunication services in June, 1999. The RFP is part of the \$1 million dollars the college received for upgrades. The RFP had two issues: (1) internet services provider and (2) inter-campus communications. Four responses were received to the RFP and the Evaluation Committee is prepared to make a recommendation on the first issue for an internet services provider of BellSouth.

The costs the college will incur is \$2,232 for installation and a monthly charge of \$3,010 for a three megabit connection. The currently monthly charge is

Mr. Raphael reported a Cash Counts audit has been completed and scheduled to be reviewed by the Board for the Septembe



Dr. Penn Williams asked if the college would be preparing a strategic plan for reducing remediation. She has reviewed the Postsecondary Remediation Reduction Plan, however, felt it did not deal with quantitative issues such as acquiring skills needed to pass the placement test. Dr. Gamble reported the plan was prepared between the School System and the college and is a work in process given that the state's position on requiring there be a cooperative effort did not specify how the state was going to support the activity. The report was submitted to the state on the basis of a time deadline on short notice and it is Dr. Gamble's understanding as the college continues to

o19(1le)487(g)1(1e)487 (g)1(1e)487ts itosle to omleingblgi